

Item	Comment
1. Opening and Welcome	<p>The meeting opened at 3.30pm.</p> <p>The meeting was opened, First Nations People acknowledged, and guests including Ann Leah MP, Shadow Minister responsible for Disaster Recovery, Volunteers and Local Government and Member for Warrego were welcomed by Brett Johnson, President of Volunteering Queensland.</p>
Present	<p>It was noted that there was a quorum present, with 31 members in attendance and 17 proxies registered all vesting their votes in the President.</p> <p>A list of all present as well as proxies was available on request.</p>
Apologies	<p>17 apologies were received including regrets from Board Directors Deborah Nisbet and Peter Tragardh, The Hon Leeanne Enoch MP Minister responsible for volunteering, The Hon Yvette D’Ath MP Minister for Health, Queensland Volunteering Ambassadors David Ham OAM and Di Morgan, and Life Members, Brett Williamson OAM, JulieAnne Mee, Scott Black and Perry Hembury.</p> <p>The full list of apologies was tabled and is available on request.</p>
2. Conflict of Interest Declaration	<p>No conflicts of interest were declared.</p>
3. Minutes	<p>Minutes of the previous Annual General Meeting held Tuesday 23 November 2021 were accepted with no amendments.</p> <p><b><i>Motion: That the Minutes of the Volunteering Queensland AGM held Tuesday 23 November 2021 be accepted as a true and accurate record of the meeting.</i></b></p> <p><b><i>Moved: Natasha Doherty</i></b></p> <p><b><i>Seconded: Jane Hedger</i></b></p> <p><b><i>Accepted</i></b></p>
4. Business Arising	<p>There was no business arising from the minutes.</p>
5. President Report	<p>The President’s Report was presented and accepted.</p> <p>It highlighted the continued impacts of a restrictive COVID-19 environment and the resilience and adaptiveness of the sector navigating ever-changing circumstances and how the sector works best when it works together.</p> <p>Volunteering Queensland’s defining body of work this year was the publication of the first ever State of Volunteering in Queensland 2021 Report. The evidence-based findings highlighted by this report will inform and shape volunteering in Queensland going forward.</p> <p>The President welcomed The Hon Leeanne Enoch MP, as the new Minister responsible for volunteering and launched Volunteering Queensland’s 2022 – 2026 Strategic Plan, an essential blueprint for the next five-years. He thanked valued members, volunteers, supporters, and broader sector and fellow Board Members for their commitment, energy and hard work. Special thanks were extended to Immediate Past President Brett Williamson OAM and Board Director Scott Black who stepped down during the year.</p>

<p>6. CEO Report</p>	<p>The CEO Report was presented and accepted.</p> <p>The CEO described how Volunteering Queensland remained firmly focused on supporting and enabling the sector to continue delivering its vital services by maximising and celebrating the contribution of its volunteers. During this pandemic, Queensland has more than ever relied on our state’s volunteer workforce and the sector has strongly demonstrated the significant economic and social value and solutions provided through volunteering. Every volunteer organisation and volunteer leader has been working above and beyond exploring new and collaborative ways of doing business, remaining sustainable and working to support their clientele and communities.</p> <p>Volunteering Queensland itself continues to strengthen, diversify and evolve its business in response to a shifting environment and growth in service demand and its team has also shown remarkable commitment, professionalism, dedication, adaptability and receptiveness to ongoing change. Key priority areas to strengthen sector capacity and capability and volunteer participation included, sector development, the transformative impact of technology, the power of partnerships, diversification of business and revenue streams and continuous improvement.</p> <p>All at Volunteering Queensland committed to continuing to advocate for and with the sector to seek adequate funding and resourcing to ensure effective volunteer support services and management practices are available and accessible across the state to urgently address the decline in formal volunteering.</p>
<p>7. Treasurer Report</p>	<p>Volunteering Queensland Director Natasha Doherty presented the Treasurer’s Report on behalf of Treasurer Deborah Nisbet, who was an apology.</p> <p>A full copy of the Financial Statements for the year ended 30 June 2021 was available in attendee packs and can be accessed on Volunteering Queensland’s website.</p> <p>Given the challenging economic and funding environment in which the volunteering and not-for-profit sectors operate, Volunteering Queensland has remained focused on sound and appropriate financial controls resulting in a surplus of \$389,456. Total equity has increased to \$1,001,737.</p> <p>In the year ahead, the organisation will remain dedicated to actively exploring diverse funding and collaborative options to maximise resources, contain costs and expand income streams. Volunteering Queensland has adequate funds to meet all staff entitlements. Members were encouraged to read the full financial report at their leisure. Questions regarding the financial statements were invited from the floor.</p> <p>No questions were asked.</p> <p><b><i>Motion: That the Financial Statements for the year ended 30 June 2021 together with the audit report thereon, be adopted.</i></b></p> <p><b><i>Moved: Natasha Doherty</i></b></p> <p><b><i>Seconded: Linda Lavarch</i></b></p> <p><b><i>Accepted</i></b></p>

<p><b>8. Appointment of Auditor</b></p>	<p>For more than two decades, the team at BDO have conducted the independent external audit of the accounts of Volunteering Queensland. Grateful thanks were extended to all at BDO for their professional services and helpful advice. BDO Partner Anthony Whyte has indicated BDO’s willingness to continue to provide audit services to Volunteering Queensland on a reduced fee for service basis. This offer is recommended to this AGM by the Board.</p> <p><b><i>Motion: That BDO be appointed as the auditor for Volunteering Queensland Inc. for the financial year ending 30 June 2022.</i></b></p> <p><b><i>Moved: Natasha Doherty</i></b></p> <p><b><i>Seconded: Jane Hedger</i></b></p> <p><b><i>Accepted</i></b></p>
<p><b>9. Public Liability Insurance Announcement</b></p>	<p>Natasha Doherty reported that the <i>Associations Incorporation Act 1981</i> requires all incorporated organisations to have current Public Liability Insurance and to report to their members that this is in place. Volunteering Queensland can report that it has all relevant and necessary insurances in place including Public Liability Insurance. Questions regarding insurance were invited from the floor. No questions were asked.</p>
<p><b>10. Election of Board Members</b></p>	<p>One nomination was received from Linda Lavarch, nominated for a second term. There being no contest, Linda Lavarch was elected unopposed for a second term to the Board of Volunteering Queensland. Linda’s outstanding high-level skills, expertise and attributes will help Volunteering Queensland fulfil its purpose during a planned redrafting of the organisation’s Constitution. Once complete nominations will be called to fill all Board positions under the requirements of the new Constitution. Continuing members are Natasha Doherty, Jane Hedger, Brett Johnson, Deborah Nisbet, Peter Tragardh and Linda Lavarch.</p>
<p><b>11. Life Membership</b></p>	<p>It was with great pleasure that two Life Memberships were announced and presented honouring the exemplary impact of Brett Williamson OAM and Scott Black, two long time contributors to Volunteering Queensland and volunteering in Queensland. Congratulations were extended to both recipients.</p>
<p><b>12. Close of Meeting</b></p>	<p>The meeting closed at 4.34pm. The 2021 Annual General Meeting formalities closed and guest speaker, Mark Pearce, Chief Executive Officer of Volunteering Australia was introduced.</p>
<p><b>Signed as a True and Correct Record</b></p>	<p><b>Meeting Chair:</b></p> <p><b>Name (Please Print):</b> _____ <b>Date:</b> _____</p>
<p><b>Amendments Signed as a True and Correct Record</b></p>	<p><b>Meeting Chair:</b> _____ <b>Date:</b> _____</p> <p><b><i>Moved:</i></b></p> <p><b><i>Seconded:</i></b></p> <p><b><i>Accepted</i></b></p> <p><b>Amendments:</b></p>