

## 2022 Annual General Meeting

3.45pm for 4.15pm – 5.00pm

Wednesday 23 November 2022

Mirra Events Centre, 86 Bridge Street, Fortitude Valley & Online via Zoom

**91 guests** registered to attend in person and online  
**67 members** representing **48 member** organisations and individuals  
**24 proxies** received and vested in Volunteering Qld President  
**72 members** eligible to vote  
**27 apologies** received  
**Quorum has been attained**

## Minutes

No	Item	Notes/ Actions
1.	Meeting opened	2022 AGM opened at: 4.00pm
2.	Welcome and Acknowledgement of Country	<p>Board President, Brett Johnson opened the meeting and with an Acknowledgement of Country. The Aboriginal Centre for the Performing Arts (ACPA) Acknowledgement video was played. First Nations people acknowledged, and guests including Di Morgan Qld Volunteer Ambassador, Brett Williamson OAM former President and Life Member and Julie-Anne Mee former Treasurer and Life Member also acknowledged. Thank you support to current Board members, members present, Volunteering Queensland staff and volunteers.</p> <p>President informed guests of the AGM being recorded, and described the event as a hybrid with guests attending in person and online, and stated only financial members of Volunteering Queensland can vote, and each is permitted one vote.</p>
3.	Apologies and Proxies	<p>27 Apologies were received including regrets from David Ham OAM, and Vice President Peter Tragardh. The full list of apologies has been tabled and available on request.</p> <p>24 Proxies received. A full list has been noted and tabled.</p>
4.	Confirmation of minutes of previous AGM held Tuesday 23 November 2021	<p>Minutes of the Annual General Meeting held Tuesday 23 November 2021 were circulated.</p> <p>There were no amendments to the minutes?</p>

		<p><b>Motion:</b> That the minutes of the previous 2021 AGM be accepted.</p> <p><b>Moved:</b> Linda Lavarch</p> <p><b>Seconded:</b> Natasha Doherty</p> <p><b>All in favour:</b> All</p> <p><b>Against:</b> Nil</p> <p><b>Abstainers:</b> Nil</p> <p><b>Accepted</b></p>
<b>4.1</b>	Business Arising	There was no business arising.
<b>5</b>	Presentation of Year in Review	The combined President's and CEO's Report was presented and accepted.
<b>5.1</b>	Combined President's and CEO's Report	<p>The continuation of COVID-19 and the February/ March 2022 catastrophic SE Queensland flood event saw demanding and significant disruptors that continued to impact volunteer programs and participation in Queensland.</p> <p>Commendation to members, the broader Queensland volunteering sector, and Queensland's volunteers for their unflinching dedication, resilience, flexibility, and commitment to service through these demanding times.</p> <p>Appreciation to Volunteering Queensland's hard-working Board members, volunteers, and staff for the vast body of important and innovative work successfully delivered during this year, navigating through unrelenting challenges, and supporting both our organisation and sector.</p> <p>This year saw the implementation of the 2022 – 2026 strategic plan delivering on four key strategic priorities – ENABLE, INSPIRE, INCREASE and ENSURE.</p> <p>Individually and collectively these strategic priorities support, enable, strengthen and connect Queensland's volunteers and volunteer involving organisations and through them our community and state economic, social, cultural and environmental wellbeing.</p> <p>Acknowledgement to the members and many supporters for embracing our strategic plan and helping us shape and deliver on its priorities.</p> <p>Recognition was given of the invaluable support that empowers Volunteering Queensland to remain an effective, sustainable organisation focusing on advocacy for and on behalf of our sector.</p>

	<p>The importance of partnerships was noted as pivotal to Volunteering Queensland’s reach, impact and progress. The production and contribution to numerous state and national submissions, position papers and advocacy efforts were highlighted, These focused on breaking down barriers to volunteering associated with screening, insurance, COVID-19, disaster preparedness and recovery, access and inclusion, social prescribing, and social isolation and loneliness.</p> <p>Volunteering Queensland’s State Budget submission advocated to State Government for adequate investment in volunteering to increase participation rates and strengthen local place-based volunteering leading to more connected, sustainable, resilient communities.</p> <p>Priority will continue on advocacy work alongside the expanding number of service delivery initiatives to help build sector capacity and capability and explore ways that volunteering in all its forms can receive greater support through a proposed Queensland Volunteer Strategy.</p> <p>It was also announced that this year also saw Volunteering Queensland come under the patronage of Her Excellency the Honourable Dr Jeannette Young AC PSM Governor of Queensland.</p> <p>Next year Volunteering Queensland celebrates its 40<sup>th</sup> Anniversary and everyone was invited to join in celebrations and use this milestone celebration to advance and promote volunteering.</p>
<p><b>6</b> Treasurer’s Report</p>	<p>Volunteering Queensland Treasurer Deborah Nisbet presented the Treasurer’s Report 2022.</p> <p>A full copy of the Financial Statements for the year ended 30 June 2022 available in attendee packs and accessed online via Volunteering Queensland’s website.</p> <p>The result for the financial year 2021/ 2022 year is a total comprehensive income or surplus of \$70,613. A pleasing result, though below June 2021 results.</p> <p>For the year ended 30 June 2021, Volunteering Qld achieved a surplus of \$389,456. This includes other income, the Commonwealth Government’s COVID-19 job keeper subsidy, of \$146,000, as well as the impact</p>

		<p>from the COVID-19 pandemic to operational income and expenses.</p> <p>Operational Surplus excluding this non-operational income was \$243,456.</p> <p>2021/ 2022, although not without its significant challenges, saw a move back towards business as usual with both income and expenditure growing. Total Equity has continued to strengthen, with a final position of \$1,072,349 at 30 June 2022, compared to \$1,001,736 at 30 June 2021.</p> <p>Volunteering Queensland is continuing its growth, maintaining a robust position, which is a strong achievement given the challenges of the last three years.</p> <p>Recognition of the good work of Senior Finance Manager, Jovana Juloska and the management team was extended. Their outstanding compliance, good governance practices and quality of work yet again resulted in an exemplary audit outcome.</p> <p>As face-to-face opportunities return, technology can be better utilised, and hybrid approaches to service delivery have been developed and embraced. An increased demand for services, particularly fee for service engagements and collaborations has been seen.</p> <p>Where there is change there is also opportunity, the team we have been able to partner with all levels of government and sector partners on initiatives such as the Neighbourhood and Care Army Connect project, the AAA Digital Inclusion project, the Volunteers in Residential Aged Care Facilities initiative, and the Volunteer Management Activity program which increased our government revenue by approximately \$145,161.</p> <p>2021/ 2022 has also seen a rise in fee for service income with improved application of technology and learning to live with COVID-19 contributing to this increase. Volunteering Queensland has been continually adapting its existing business model and the way it works to meet the needs and help increase the impact and reach of the Queensland volunteering sector and Volunteering Queensland itself in an ever-changing environment.</p>
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6.1	Appointment of Auditor	<p>For more than two decades, BDO has conducted the independent external audit of the accounts of Volunteering Queensland.</p> <p>The Board of Volunteering Queensland extend appreciation to Partner Anthony Whyte and the team at BDO for their professional services and helpful advice.</p>

		<p>A special mention to BDO Senior Auditor, Derick Aguba, was extended for his professional and thorough services.</p> <p>Anthony Whyte indicated BDO's willingness to continue to provide audit services to Volunteering Queensland on a reduced fee for service basis. This offer is recommended to this AGM by the Board. No discussion or comments.</p> <p><b>Motion: That BDO be appointed as external auditor of Volunteering Queensland for the financial year ending 30 June 2023.</b></p> <p><b>Moved:</b> Deborah Nisbet</p> <p><b>Seconded:</b> Julie-Ann Mee</p> <p><b>All in favour:</b> All in favour</p> <p><b>Against :</b> Nil</p> <p><b>Abstainers:</b> Nil</p> <p><b>Accepted</b></p>
6.2	Public Liability Announcement	<p>Under the Associations Incorporation Act (1981), Associations are required to review insurance requirements and make an announcement in relation to Public Liability Insurance to the members of the Association.</p> <p>The Treasurer announced that Volunteering Queensland's insurance needs have been reviewed for 2022/ 2023 and all policies, including its \$20 million public liability insurance, which has been renewed.</p> <p>This item and indeed all insurance matters are reported via a monthly Compliance Report at each Board and Governance, Risk and Finance Committee meetings. Questions regarding insurance were invited from the floor. No questions were asked.</p> <p>The Board and staff work diligently to support all members and keep Volunteering Queensland as a relevant and key player in the Queensland volunteering and broader social, cultural, environmental, and economic landscape.</p>
7	Board Election and Introduction of Board Directors	<p>The President, Brett Johnson, spoke to Volunteering Queensland's transition to a Company Limited by Guarantee, outlining benefits of this move.</p> <ol style="list-style-type: none"> <li>1. Aligning the constitution to be more contemporary.</li> <li>2. Streamlining the reporting process, and Volunteering Queensland status.</li> </ol>

		<p>3. Be a more inclusive and regionally representative Board  Review to be completed by May 2023.  Chris White, from Hall &amp; Wilcox was thanked for providing professional legal advice on a pro bono basis.  A Special General Meeting will be called once the review is complete. Volunteering Queensland will regularly keep members informed of progress.  After eight years of service, Brett Johnson’s tenure on the Board of Volunteering Queensland has ended. He cannot renew his tenure in 2023. At the request of the Board, Brett Johnson will, however, accept an additional up to 12-month co-opted position as President to see out the constitutional change to a company limited by guarantee and ensure the organisation is set up in the best position possible going forward. There were no questions or comments.  The president introduced the continuing Volunteering Queensland Board Directors and invited those to stand.  Natasha Doherty – Board Director  Jane Hedger – 2022 Secretary  Linda Lavarch – Board Director  Deborah Nisbet – 2022 Treasurer  Peter Tragardh – 2022 Vice President (apology)</p>
8	Close of Meeting and Formal Proceedings and introduction of Guest Speaker	Meeting closed at: 4.32pm The 2022 Annual General Meeting formalities closed, and guest speaker, Hugh Mackay, AO was introduced.

**Signed as a true and correct record:**



**Meeting Chair:** Brett Johnson

**Position:** President

**Date:** 14 January 2023

**Amendments:** N/ A

**Amendments signed as a true and correct record:** N/ A

**Meeting Chair:**

**Position:**

**Date:**