

Strong and Resilient Communities - Community Support - Small Grants for Volunteer Involving Organisations Activity

Non-Audited Financial Acquittal Report

Grant Funding Income & Expenditure Statement

<Organisation Name prefill >

For: <Reporting period VPB to prefill>

Name of Activity: <Enter Activity Name>

Agreement ID: <Enter Agreement ID VPB to prefill >

Income:	
Grant Funding:	\$
Expenses:	
e.g. Staff Salaries	\$
e.g. Training	\$
	\$
	\$
	\$
Total Operational Expenses	\$
Unexpended Funds	\$
<p><i>Unexpended Funds</i> refers to any funds that you received through this Grant Agreement which you did not spend on this activity/ies.</p> <p>You can calculate this by subtracting your total operational expenses from your income.</p> <p>You will be required to pay any unexpended funds back to Volunteering Queensland within 10 business days after the completion date of the activity/ies, as specified in clause (m) of the Terms and Conditions in your On-Funding Agreement.</p>	

[Note: This declaration must be certified on behalf of the On-Funded Grantee by the Organisations board; Chief Executive Officer; or an officer with authority to do so.]

I certify that Grant funding has been wholly spent for the purpose specified in the Agreement, and any unexpended funds will be returned as per clause (m) in the On-Funding Agreement.

<Signature of authorised officer>

<Name of authorised officer>

<Position e.g. Chief Executive Officer>

<Date>