

Educational Scholarship Agreement

This Educational Scholarship Agreement ("Agreement") is made and entered into on [Date], by and between:

Volunteering Queensland Inc., hereinafter referred to as the "Scholarship Provider,"

and

[Recipient's Full Name], hereinafter referred to as the "Scholarship Recipient."

1. Purpose of the Scholarship

The Scholarship Provider awards this scholarship to the Scholarship Recipient to support their educational and professional development as a [Volunteer Coordinator/Manager] in accordance with the objectives of the VMA Educational Scholarship.

2. Scholarship Period

Commencement Date: 10/04/2025

Completion Date: 10/04/2026

3. Scholarship Requirements

The Scholarship Recipient agrees to fulfill, to the best of their ability, all requirements of the Certificate IV programme, including:

- a. Meeting the entry requirements of the Registered Training Organisation (RTO) delivering the Certificate IV in Coordination of Volunteer Programmes.
- b. Successfully completing all coursework, assessments, and practical components required for certification.
- c. Meeting any relevant industry or accreditation standards necessary for successful programme completion.

- d. Adhering to all terms specified in the VMA Educational Scholarship Guidelines.

4. Notification Requirements

The Scholarship Recipient must notify Volunteering Queensland Inc within 14 days if any of the following circumstances occur:

- a. A change of legal name.
- b. A change in contact details, including phone number, email address, or postal address.
- c. A change in Certificate IV in Coordination of Volunteer Programmes enrolment status, including withdrawal or adjustments affecting the completion timeline (e.g. granted recognition of prior learning or unit credits).
- d. A change in study load that impacts scholarship eligibility.
- e. A change or cessation of the Scholarships Recipient's role as a volunteer coordinator/manager within a community organisation.
- f. Any other circumstance arises that may reasonably affect the completion of obligations under this Agreement.

5. Scholarship Termination

The Scholarship Provider reserves the right to terminate the scholarship with notice if the Scholarship Recipient:

- Fails to meet educational or training requirements as agreed.
- Provides false or misleading information.
- Violates any terms of this Agreement.

In cases of termination, the Scholarship Provider may seek reimbursement of scholarship funds in accordance with the terms of this Agreement.

6. Information and Privacy

The Scholarship Recipient acknowledges that the Scholarship Provider may use relevant scholarship information for the purposes of administering this

agreement and the scholarship programme, as outlined in the Scholarship Guidelines, including:

- a. Evaluating programme outcomes and objectives.
- b. Sharing information with relevant entities for programme administration, research, or service delivery.
- c. Reporting to stakeholders on scholarship outcomes.

The Scholarship Recipient consents to:

- The use and disclosure of personal information by the Scholarship Provider for these purposes.
- The disclosure of personal information by other relevant entities to the Scholarship Provider for these purposes.

7. Acknowledgment and Acceptance

By signing this Agreement, the Scholarship Recipient acknowledges that a legally binding contract is formed between the Scholarship Provider and the Scholarship Recipient.

The Scholarship Recipient:

	Understands and agrees to be legally bound by the terms and conditions outlined in this Agreement and the VMA Educational Scholarship Guidelines.
	Acknowledges their obligation to follow all rules, codes of conduct, and academic requirements as set by the Registered Training Organisation delivering the Certificate IV in Coordination of Volunteer Programmes.
	Understands that providing false or misleading information is a serious offence under the relevant laws.

By signing this Agreement, both parties confirm their understanding and acceptance of the terms outlined in this Agreement.

Scholarship Recipient:

Full Name	
Signature	
Date	

Scholarship Provider (Authorised Representative):

Full Name	Jane Hedger
Title	CEO
Signature	
Date	