

2024 Annual General Meeting

3.00pm – 5.00pm

Thursday 07 November 2024

BDO Office, Level 10, 12 Creek Street, Brisbane City & Online via Zoom

Minutes

No	Item	Notes/Actions
1.	Meeting opened	<p>2024 AGM opened at: 3.06pm</p> <p>All eligible current financial members may vote on any business transacted at the AGM. Each eligible member or proxy holder is entitled to one vote on each resolution by a show of hands.</p> <p>The notice of meeting convening this Annual General Meeting has been sent to all members.</p> <p>The Audited Financial Statements have been sent to all members and once ratified will be made available on the Volunteering Queensland website.</p>
2.	Welcome and Acknowledgement of Country	<p>Volunteering Queensland (VQ) Board President/AGM Chair, Linda Lavarch declared the 2024 Volunteering Queensland Annual General Meeting open as the necessary quorum was present.</p> <p>President included an Acknowledgment of Country and welcomed all attendees via zoom and in person as well as fellow Board Directors of Volunteering Queensland, VQ's new Chief Executive Officer Jane Hedger, member organisations, funders and supporters, volunteers, Volunteering Qld staff.</p> <p>Special mention to guest speaker, Helen Crew from Childhood Cancer Support and Life Member / previous Board member Julie-Anne Mee.</p>
3.	Apologies and Proxies	<p>40 guests registered to attend in person and online</p> <p>Apologies were received from Life Member / former President, Brett Williamson, Volunteering Queensland Ambassador Diane Morgan and the Honourable Ann</p>

		<p>Leahy MP, Member for Warrego, Minister for Local Government and Water and Minister for Fire, Disaster Recovery and Volunteers.</p> <p>5 Proxies were received:</p> <ul style="list-style-type: none"> • Perry Hembury • Diane Morgan • Scott Mackie • Tracy Simpson • Nick Steiner
4.	Confirmation of Minutes of Previous AGM held Tuesday 21 November 2023	<p>Minutes of the Annual General Meeting held Tuesday 21 November 2023 were circulated online to all registered attendees and printed copies were provided on request at the AGM.</p> <p>Questions, discussion, or comments regarding the Minutes of the Previous AGM were invited from the floor. No questions, discussion or comments were posed.</p> <p>Motion: That the minutes of Previous AGM (21 Nov 2023) be accepted.</p> <p>Moved: Linda Lavarch</p> <p>Seconded: Chris McCarthy</p> <p>All in Favour: Unanimous</p> <p>Against: Nil</p> <p>Abstain: Nil</p> <p>Accepted</p>
4.1	Business Arising	There was no business arising.
5	President's Report	<p>Chair of the Board extended her gratitude to once again have served the organisation as Chair of the Board and to have worked alongside her Board colleagues to support the organisation in 2023-2024.</p> <p>VQ undertook a large recruitment campaign to bring new skilled professionals to the Board as co-opted Board Members and they are formally offered for election to the role today. Special thanks to Jane Hedger who stepped into several Board roles during the recruitment process until she stepped down in May</p>

		<p>to become VQ’s new CEO. The Chair is confident VQ now have a Board that will position VQ for a strong and impactful future as the State’s Peak Body for Volunteering.</p> <p>President also thanked former VQ CEO Mara Basanovic, who retired at the end of June for her years of service, dedication and leadership. Mara had been instrumental in driving VQ forward and in establishing a new standard across the sector, initiating the highly anticipated annual Awards event and the State of Volunteering in Queensland Report.</p> <p>VQ’s process to transition from an Incorporated Association to a Company Limited by Guarantee suffered some delays, however, the transition is on track to be completed in 2025.</p> <p>VQ’s 2024 State of Volunteering Report highlighted both the contributions of and challenges for volunteers and volunteering organisations.</p> <p>In 2023, volunteering contributed an astounding \$117.8 billion to the economy and provided the equivalent to 113,000 full-time jobs, valued at \$31.3 billion. The report, however, noted a 10% decline in formal volunteering and a sharp rise in the cost of volunteering.</p> <p>VQ is dedicated to addressing these issues, working with all levels of government to ensure volunteering remains accessible and impactful for all Queenslanders.</p> <p>President encouraged everyone to reflect on the power of volunteering, not only in times of prosperity but also during times of challenge and thanks the volunteers, members, partners, staff and supporters for their continued dedication to VQ.</p>
<p>6</p>	<p>CEO’s Report</p>	<p>CEO presented the 2023–2024 Annual Report and acknowledged the work of out-going CEO Mara Basanovic.</p> <p>CEO looks ahead with excitement as the recent change of state government has resulted in the first</p>

		<p>official Minister for Volunteers in Queensland; the Honourable Ms Ann Leahy, Minister for Local Government and Water and Minister for Fire, Disaster Recovery and Volunteers, who has been a strong supporter of VQ and has been a long-term volunteer in her own community.</p> <p>CEO thanked the State Government and particularly the Department of Staff and Communities for continuing to work collaboratively on the shared vision of growing a better volunteering network, coordination of volunteering and supported advocacy for volunteering organisations to address the huge challenge of declining volunteer numbers.</p> <p>CEO shared VQ’s strategy of a greater focus on community development, returning member value, improving the volunteer experience and volunteering organisations’ investment in the National Volunteering Standards and creating volunteer programs that recognise and reward volunteers to assist VQ in building future volunteering cohorts. She concluded that there are some amazing opportunities as well as some big challenges in the years to come.</p>
<p>7</p>	<p>Financial Reports</p>	<p>CEO provided Treasurer’s report on behalf of the Board’s Treasurer John Livesey.</p> <p>A copy of the 2023–2024 Audited Financial Statements for Volunteering Queensland has been made available to all members. These documents contain the financial report, the directors’ report and the auditor’s report in respect of the operations of Volunteering Queensland for the reporting year ended 30 June 2024.</p> <p>Of note, the report showed a loss for the 2023–2024-year activities, which was the result of VQ carrying some staffing beyond the end of project funding. Overall, VQ remains in a strong financial position.</p> <p>Questions, discussion, or comments regarding the Financial Reports were invited from the floor. No questions, discussion or comments were posed.</p>

		<p>Motion: That the 2023–2024 Annual Audited Financial Reports are accepted into the record.</p> <p>Moved: Jane Hedger</p> <p>Seconded: Scott Wiseman</p> <p>All in Favour: Unanimous</p> <p>Against: Nil</p> <p>Accepted</p>
7.1	Appointment of Auditor	<p>CEO on behalf of the Treasurer advised of the Appointment of Auditor and gave thanks to Anthony Whyte, Partner at BDO for their financial services again this year, and for their generosity over many years now, in offering a discounted service to VQ. VQ determined that the BDO proposal offers a continued excellent service and value for money, and as such the Board would like to move that VQ appoint BDO again as external Auditor for Volunteering Queensland for 2024–2025.</p> <p>Questions, discussion, or comments regarding the appointment of the auditor were invited from the floor. No questions, discussion or comments were posed.</p> <p>Motion: That BDO be appointed as external auditor of Volunteering Qld for the financial year ending 30 June 2025.</p> <p>Moved: Jane Hedger</p> <p>Seconded: Julie Anne Mee</p> <p>All in favour: Unanimous</p> <p>Against: Nil</p> <p>Abstain: Nil</p> <p>Accepted</p>
7.2	Public Liability Announcement	<p>CEO on behalf of the Treasurer, provided the Public Liability Insurance Notice, advising that under the Associations Incorporation Act (1981), Volunteering Qld is required to review insurance requirements and advise Members on our Public Liability Insurance. Volunteering Qld’s insurance needs have been reviewed for 2024/2025 and our \$20 million public liability insurance has been renewed. All insurance matters are reported through the Compliance Report at each Board meeting.</p>

8	Project Showcase	4ZZZ Community Radio Project presentation
9	Board Election and Introduction of Board Directors	<p>The Board of Volunteering Queensland is a skills-based Board that plays a critical role in governing and driving the strategic direction and transformation of the organisation.</p> <p>A formal recruitment process was undertaken in 2023, in line with both the existing Incorporated Association Constitution and the redrafted Company Limited by Guarantee Constitution, which will come into effect on completion of the transition process.</p> <p>The following new co-opted Board members were presented at the AGM for formal election:</p> <ul style="list-style-type: none"> • Ainsley Barahona • Nunzia Confessore • Simon Irwin • John Livesey • Chris McCarthy • Brett Stenson • Craig Wildermuth <p>The 8th Board member, Bill Lions had recently stepped down due to work commitments.</p> <p>Motion: That Ainsley Barahona, Nunzia Confessore, Simon Irwin, John Livesey, Chris McCarthy, Brett Stenson, and Craig Wildermuth are appointed to the Board.</p> <p>Moved: Linda Lavarch Seconded: Scott Wiseman All in favour: Unanimous Against: Nil Abstain: Nil Accepted</p>
10	Close of Meeting and Formal Proceedings Introduction of Speaker	<p>Meeting closed at 4:02pm.</p> <p>The 2024 Annual General Meeting formalities closed, and guest speaker Helen Crew, General Manager for Childhood Cancer Support presented.</p> <p>President thanked all for their attendance.</p>

Signed as a true and correct record:



Meeting Chair: Linda Lavarch

Position: President

Date: 07 November 2024

Amendments: Nil

Amendments signed as a true and correct record: N/ A